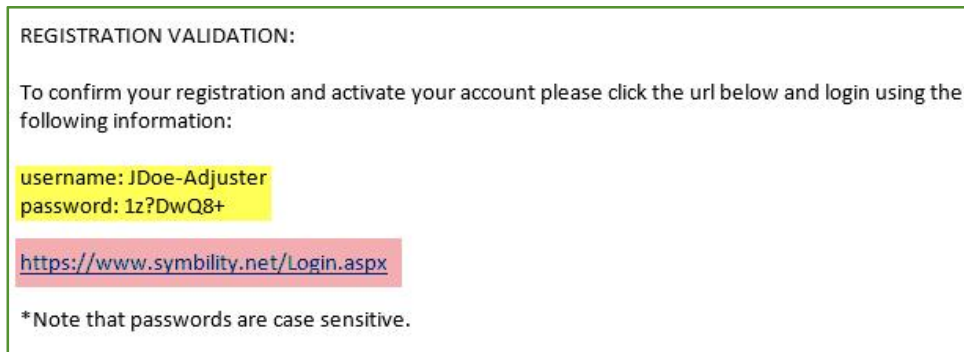


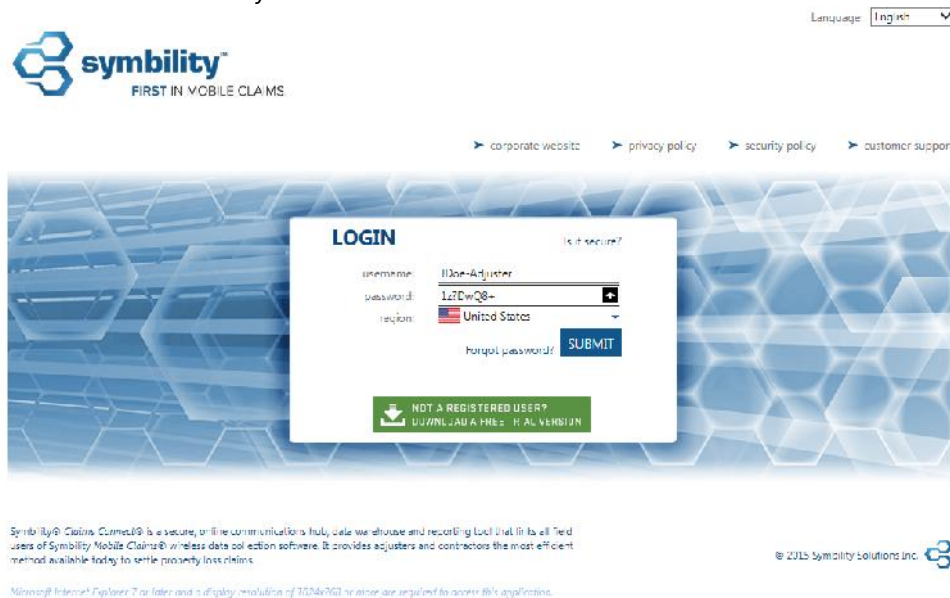
All training attendees will need to install Mobile Claims PRIOR to the training class. Mobile Claims is the local application that will need to be downloaded to your computer from Claims Connect.

DOWNLOADING MOBILE CLAIMS TO YOUR COMPUTER

Once your administrator has set up an account for you, you will receive two emails from noreply@symbility.net. One will have the subject “Welcome to Symbility”. The other will have the subject “Symbility Claims Connect Registration Confirmation”. Open the email titled: “Symbility Claims Connect Registration Confirmation”. It will look like this:



1. Click on the link <https://www.symbility.net/Login.aspx>
2. This link takes you to Claims Connect where you will download Mobile Claims. Enter your username and password from the email you received and click the Submit button.



3. Enter your **temporary password** received in the email into the **Old password** field and enter your **new password** in the **New password & Confirm password** fields. Click **Save** in the upper right corner.

4. Scroll to the bottom of the page Form of End User License Agreement and click I Agree.

5. In the upper left hand corner of the screen click on the **Download Symbility Mobile Claims** link from the **Comands box**.



- Click the link to Download Symbility Mobile Claims. You will then receive an installation window. Select Run and follow the installation process.



LOGGING INTO MOBILE CLAIMS

Once completed you will have a Mobile Claims icon on your desktop.

- Double click the Mobile Claims icon from your desktop.
- Enter your Username and Password that you have set. Click Login.



- When you have successfully logged in your screen will look like this:



To view the claims you are participating in, synchronize your device with Symbility Claims Connect, once you are connected to the Internet.

- Now that you are logged in click the green Synchronize button on the top right of the ribbon.

